

HATFIELD TOWNSHIP

DEMOLITION PERMIT APPLICATION PROCEDURES

A demolition permit is required for complete demolition of residential or non-residential structures as well as non-residential interior demolition.

PART I – Location of Property – Complete address including city, state and zip code must be provided on all applications.

PARTS II thru VI – Complete every section.

PART VII – Building & Lot Size – dimensions of the property (length/width) and/or total square feet or acreage must be provided on all applications.

PART IX - Plot Plan – Provide scaled plan of entire property. Identify streets adjacent to property. Place all buildings, with size dimensions (length and width) indicated, within property lines and indicate whether existing or proposed. Indicate front yard, side yard, and rear yard setbacks by showing the distance from buildings to property lines on all sides. **The property owner is responsible for the accuracy of this plot plan. On-lot sewage disposal systems and/or any easements/deed restrictions must be indicated.**

PART X – Sign and Date Application. If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers for property owner/resident and contractor. Contractors making application must be registered with the township prior to starting construction.

***PLANS AND SPECIFICATIONS – (for Non-Residential Interior Demolition only)**

- An interior building plan showing walls, mechanical systems, and all interior structures to be demolished.

***PLANS AND SPECIFICATIONS – (for Total Structure Demolition)**

- A plot plan showing location of structure or structures to be demolished.
- Letters from Utility Companies stating disconnection (electric, gas, water & sewer).
- Rodent inspection letter (the removal of all rodents).

***All items listed must be included with initial permit application submittal.**

PADEP must be notified prior to any total demolition of a commercial building. Please contact PADEP at 484-250-5920.

ADDITIONAL INFORMATION

FEES – Permit fees must be submitted with the permit application. If paying by check, please make check payable to “Hatfield Township”.

REVIEW – The application will be reviewed by the Code Enforcement Department for compliance with the building codes of Hatfield Township. All permits must be submitted together for review. (i.e.: PLUMBING, ELECTRICAL, HVAC and FIRE PROTECTION)

PERMIT GRANTED – **Work may not start until a permit has been approved and granted.** The permit cards are to be displayed so as to be visible from the street.

PLUMBING, ELECTRICAL, HVAC and FIRE PROTECTION – All plumbing, electrical, heating & air conditioning and fire protection contractors and/or their personnel must be registered and provide a Certificate of Insurance verifying Worker’s Compensation coverage, and Federal or State Employer Identification Number (EIN). In addition, each contractor must obtain the appropriate permits for the work to be done. All electrical work must be inspected by United Inspection Agency.

INSPECTIONS – Call the Township office (215-855-0900) at least 24 hours in advance to schedule each inspection. Responsibility for notification for inspections at the various stages of construction lies with the applicant and/or contractor. If the appropriate inspections are not requested, they will not be done and uninspected work will not be granted final approval. **If an inspection fails twice for the same code violation, a reinspection fee will be required prior to a third inspection.**

NOTES: All Subdivision and Land Development approvals must be complete before submitting building permit. All PA labor & Industry approvals must be stamped on the same set of plans being submitting with the building permit. Township requires stamped plans if any structural materials (i.e.: steel, trusses, bond beams or manufactured beams) are being used in the construction of structure.

HATFIELD TOWNSHIP

Demolition Permit Application

I - LOCATION OF PROPERTY

Address: _____ City: _____

State: _____ ZIP: _____

II - IDENTIFICATION – To be completed by all applicants

APPLICANT Name: _____ Phone: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____

OWNER Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

CONTRACTOR Company: _____ Phone: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

State License Number _____ Expiration Date: _____

DESIGN Name: _____ Phone: _____

PROFESSIONAL Address: _____

City: _____ State: _____ Zip Code: _____

III - TYPE OF DEMOLITION

☐ Residential ☐ Commercial

Description of Work: _____

IV – PRINCIPAL TYPE OF FRAME

☐ Masonry (bearing walls) ☐ Wood Frame ☐ Structural Steel ☐ Reinforced Concrete
☐ Other _____

V – TYPE OF SEWAGE DISPOSAL

☐ Public ☐ Private (septic tank) ☐ Pump System ☐ Holding Tank

VI – TYPE OF WATER SUPPLY

☐ Public ☐ Private (well)

VII – DIMENSIONS

Total building lot size, square footage _____

VIII – COST

Cost of Demolition \$ _____

IX - SITE OR PLOT PLAN - Please provide or attach plot plan details here.

X - SIGNATURE

Deposit of check representing the fee for this application does not constitute approval of or granting of same by Hatfield Township. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Hatfield Township.

SIGNATURE OF APPLICANT (Please print & sign)

DATE

SCHEDULE OF FEES

Building Permit Fees.

- **Demolition**

\$160.00