



**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS
WORKSHOP MEETING MINUTES
May 10, 2023
7:30 PM**

I. CALL TO ORDER

President Tom Zipfel called the May 10, 2023 Workshop Meeting of the Hatfield Township Board of Commissioners to order at 7:30 pm.

II. ROLL CALL

Roll call was taken by Aaron Bibro, Township Manager. Present at the meeting were President Tom Zipfel, Vice President Bob Rodgers, Commissioner Jerry Andris, and Commissioner Deborah Zimmerman. In addition to Township Manager Aaron Bibro, also in attendance were Solicitor John Iannozzi, and Assistant Township Manager Scott Hutt.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Township Solicitor, John Iannozzi.

IV. APPROVAL OF AGENDA

Vice President Rodgers motioned to approve the agenda, seconded by Commissioner Zimmerman. The motion carried with a 4-0 vote.

V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY

There were no citizen's comments.

VI. CONSENT ITEMS

Motion to Enter Items A - D into the Record

- A. Police Report – *April*
- B. VMSC Monthly Report – *April*
- C. Hatfield Fire Company - *2023 First Quarter Report*
- D. Colmar Fire Company Report - *April*

Commissioner Andris motioned to move the consent items into record, seconded by Vice President Rodgers. The motion carried with a 4-0 vote.

VII. COMMITTEE REPORTS

A. Planning and Zoning Committee – Vice President Rodgers

There was no report.

B. Public Works Committee – Commissioner Lees

1. Bids considered at Regular Meeting, May 24th
Salt Shed Roof and Stewart Basin Renovation

Mr. Bibro reported we are currently accepting bids for the Salt Shed Roof at the Public Works Garage. This is a shared facility with Hatfield Borough and the cost will be shared based on the percentage of garage usage. Bids are also being accepted for the Stewart Basin Renovation Project. Planning, design and permitting have been completed for this project which is expected to begin this summer. Mr. Bibro also announced that paving has begun on Frick's Trail with completion expected by month's end. He reviewed the Township's Trail Network which includes installation of the Liberty Bell Trail (LBT) in 2024 and a planning phase of another portion of the LBT that connects to Lansdale Borough. Another portion of the LBT is also being planned to connect to Souderton and Franconia as well as a portion along the connector road. He added that these projects will be completed with grant funding.

C. Parks and Recreation Committee – Commissioner Zimmerman

Commissioner Zimmerman reported on upcoming Township events and activities. The concert series begins on June 26th.

D. Public Safety Committee –President Zipfel

1. Colmar Fire Station – Expenses for needed repairs to building

President Zipfel reported the Colmar Fire Station is in need of a new generator as well as upgrades to the plumbing in the bathrooms, replacement of the roof and siding and upgrades to draining in the engine bays in order to make the station safe and functional. He announced the Hatfield Police Department has been handing out steering wheel locks for residents who drive Kia's due to the high rate of Kia theft. The Police Department recently participated in the Police Athletic League (PAL) Spring Festival and they also collected an additional 31 lbs. of drugs during the Drug Take Back event for proper disposal.

E. Finance Committee – Commissioner Andris

Commissioner Andris reported the Finance Department is busy with the 2022 Audit Report. Pool membership is up for the year bringing in additional funds.

VIII. ACTION ITEMS

1. Installation of Stop Signs – Norman/Rebecca & Norman/Roosevelt/Rebecca
Motion to approve Ordinance #701

President Zipfel said a number of residents raised concerns at the last meeting regarding safety issues in their neighborhood. One stop sign was already proposed at Norman and Rebecca, but based on the concerns, a second stop sign is now planned at the intersection of Norman, Roosevelt and Rebecca.

Commissioner Andris motioned to approve the installation of the two stop signs, seconded by Vice President Rodgers. The motion carried with a 4-0 vote.

IX. TOWNSHIP STAFF REPORTS

A. Township Manager’s Report

1. EMS Week and VMSC Presentation – May 24th

Mr. Bibro said the VMSC will make an important presentation at the next meeting and personnel will be bringing several pieces of equipment.

2. Military Appreciation Month – Veteran’s Memorial, School Road Park

Mr. Bibro stated the Township will be moving forward with an installation of a Veteran’s Memorial at School Road Park. An illustration of the plan will be presented at the next meeting. Installation is expected to begin in the fall with completion prior to Veteran’s Day.

X. SOLICITOR’S REPORT

There was no report.

XI. CITIZENS’ COMMENTS

There were no citizen’s comments.

XII. ADJOURNMENT

Commissioner Zimmerman motioned for adjournment, seconded by Commissioner Andris. The motion carried 4-0 and the meeting was adjourned at 7:48 pm.