



## **HATFIELD TOWNSHIP BOARD OF COMMISSIONERS WORKSHOP & REGULAR MEETING MINUTES NOVEMBER 15, 2023**

### **I. CALL TO ORDER**

President Tom Zipfel called the November 15, 2023 Regular Meeting of the Hatfield Township Board of Commissioners to order at 7:30 pm.

### **II. ROLL CALL**

Roll call was taken by Aaron Bibro, Township Manager. Present at the meeting were President Tom Zipfel, Vice President Bob Rodgers, Commissioner Jerry Andris, Commissioner Greg Lees and Commissioner Deborah Zimmerman. In addition to Township Manager Aaron Bibro, also in attendance were Solicitor John Iannozzi, Assistant Township Manager Scott Hutt, Township Engineer Bryan McAdam and Chief of Police William Tierney.

### **III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Jerry Andris.

### **IV. APROVAL OF AGENDA**

Commissioner Lees motioned to approve the agenda, seconded by Vice President Rodgers. The motion carried with a 5-0 vote.

### **V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY**

There were no citizens comments.

### **VI. CONSENT ITEMS**

*Motion to move Consent Items A-G into record*

- A.** Board of Commissioners Regular Meeting – *October 25<sup>th</sup>, 2023*
- B.** HTMA Monthly Budget Report – *September*
- C.** HTMA Meeting Minutes – *September, 2023*
- D.** Police Report – *October*
- E.** VMSC Monthly Report/Colmar Monthly Report – *October*
- F.** Treasurer's Report – *November*
- G. Bills Payable:**
  - A.** Paid Bills – \$3,338.58
  - B.** Unpaid Bills – \$1,260,832.84

Commissioner Andris motioned to move the consent items into record, seconded by Commissioner Zimmerman. The motion carried with a 5-0 vote.

## **VII. COMMITTEE REPORTS**

### **A. Planning and Zoning Committee – Vice President Rodgers**

There was no report.

### **B. Public Works Committee – Commissioner Lees**

There was no report.

### **C. Parks and Recreation Committee – Commissioner Zimmerman**

Commissioner Zimmerman reported on the past and upcoming events for Parks and Recreation.

### **D. Public Safety Committee –President Zipfel**

There was no report.

### **E. Finance Committee – Commissioner Andris**

There was no report.

## **VIII. ACTION ITEMS**

- A.** Motion to provide a conditional offer of employment to Tyler Forr as a patrolman based on the eligibility list certified by the Hatfield Township Civil Service Commission, conditioned upon successful completion of a psychological and physical exam.

Commissioner Lees motioned to approve the conditional offer of employment to Tyler Forr, seconded by Vice President Rodgers. The motion carried with a 5-0 vote.

- B.** Motion to provide a conditional offer of employment to Ryan Boyd as a patrolman based on the eligibility list certified by the Hatfield Township Civil Service Commission, conditioned upon successful completion of a psychological and physical exam.

Vice President Rodgers motioned to approve the conditional offer of employment to Ryan Boyd, seconded by Commissioner Zimmerman. The motion carried with a 5-0 vote.

**C. Tax Appeal Settlement: 2600-2630 Bergey Road, Condo Unit 2**  
*Motion for Approval*

Solicitor Iannozzi said this appeal resulted in an assessment increase bringing an additional \$12,738.04 to Hatfield Township for 2023.

Commissioner Andris motioned to approve the Tax Appeal Settlement, seconded by Commissioner Lees. The motion carried with a 5-0 vote.

**D. Presentation of the 2024 Draft Budget – No Tax Increase (10th straight year)**  
*Motion to advertise ordinances for budget adoption and maintaining tax rates for 2024*

Mr. Bibro presented the 2024 Draft Budget first thanking Finance Director Dave Bernhauser for his work throughout the budget process. He announced a tenth (10<sup>th</sup>) straight budget without a tax increase and displayed a video of the past ten (10) years in Hatfield Township. Mr. Bibro also thanked Assistant Township Manager Scott Hutt for his efforts with staff training. He coordinated staff training which increased from 4 online courses in 2022 to 232 in 2023 covering array of topics including, safety, harassment, emergency management and more.

**2024 Township Revenue**

Real Estate taxes and Earned Income Tax (EIT) account for 61% of Township revenue

- Only 8% of the real estate taxes paid by residents goes to the Township
  - An average of \$729 per year
- 12% goes to Montgomery County
- 80% to North Penn School District

**2024 Township Expenses**

- Over half of the budget expenses is for Public Safety (police and fire protection)

Total 2024 Budget is \$17,685,268.

**Highlights of the 2024 Budget**

- No Tax Increase
- Construction of a new Police Station
- Clemens Park Construction
- Install EV Stations at Parks & Township Building
- Investing over \$900,000 to pave roads
- Purchase of 4 flood prone homes
- Plan for a new Community Park
- Safety Improvements at Welsh & Orvilla Intersection
- Build 1,500 ft of Liberty Bell Trail and to plan for more
- Support VMSC Ambulance (\$100,000)

President Zipfel thanked Mr. Bibro and his team for the excellent work they do throughout the year.

Commissioner Lees motioned to authorize the advertisement of the 2024 Budget Ordinance, seconded by Commissioner Andris. The motion carried with a 5-0 vote.

**IX. TOWNSHIP STAFF REPORTS**

There was no report.

**X. CITIZENS' COMMENTS**

There were no citizens comments.

**XI. ADJOURNMENT**

Commissioner Lees motioned for adjournment, seconded by Commissioner Zimmerman. The motion carried 5-0 and the meeting was adjourned at 8:05 pm.