



HATFIELD TOWNSHIP BOARD OF COMMISSIONERS WORKSHOP & REGULAR MEETING MINUTES DECEMBER 20, 2023

I. CALL TO ORDER

President Tom Zipfel called the December 20, 2023 Regular Meeting of the Hatfield Township Board of Commissioners to order at 7:30 pm.

II. ROLL CALL

Roll call was taken by Aaron Bibro, Township Manager. Present at the meeting were President Tom Zipfel, Vice President Bob Rodgers, Commissioner Jerry Andris, Commissioner Greg Lees and Commissioner Deborah Zimmerman. In addition to Township Manager Aaron Bibro, also in attendance were Solicitor John Iannozzi, Assistant Township Manager Scott Hutt, Township Engineer Bryan McAdam and Chief of Police William Tierney.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Deborah Zimmerman and Commissioner Greg Lees.

IV. APPROVAL OF AGENDA

Commissioner Lees motioned to approve the agenda, seconded by Commissioner Zimmerman. The motion carried with a 5-0 vote.

V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY

There were no citizens comments.

VI. CONSENT ITEMS

Motion to move Consent Items A-G into record

- A.** Board of Commissioners Regular Meeting – *November 15, 2023*
- B.** HTMA Monthly Budget Report – *November 14, 2023*
- C.** NPWA Meeting Minutes – *October 24, 2023*
- D.** Police Report – *November*
- E.** VMSC Monthly Report/Colmar Monthly Report – *November*
- F.** Treasurer's Report – *November*
- G. Bills Payable:**
 - A.** Paid Bills – \$42,270.58
 - B.** Unpaid Bills – \$366,243.37

Vice President Rodgers motioned to move the consent items into record, seconded by Commissioner Andris. The motion carried with a 5-0 vote.

President Zipfel announced there will be a Special Meeting of the Board of Commissioners on Wednesday, December 27, 2023 at 7:30 pm to approve bills and a loan associated with the new Police Station Project.

SPECIAL ITEMS

- Recognition of Commissioner Greg Lees and Commissioner Deb Zimmerman

President Zipfel recognized Commissioner Lees and Commissioner Zimmerman for their service and dedication to the Township. He noted the many accomplishments they contributed to as a Board such as building homes for Habitat for Humanity, feeding the hungry at a local food bank, approving budgets, expanding parks and building playgrounds, fixing a dangerous intersection and more. President Zipfel said they served with dignity and civility. Commissioner Zimmerman created the Women of Hatfield event for Women's History Month which will continue as an annual event as well as her contribution to the design of the Aquatic Center mural. Commissioner Lees was recognized for his contributions to the Veteran's Memorial at School Road Park. They were presented with a photo montage of the events they participated in.

Commissioner Zimmerman thanked everyone for their guidance during her term. She said she will continue to volunteer with the Board and looks forward to serving the residents in this capacity. She also thanked the residents of the community.

Commissioner Lees thanked the residents of Hatfield. He thanked his wife and recognized the staff of the Public Works Department and Police Department for their outstanding work. He also thanked the first responders and volunteer Fire Department that serve the Township. He thanked staff and his fellow Commissioners for their support and guidance.

Chief Tierney said the Commissioners have formed a unique bond with the Police Department that you don't find in other municipalities. He presented Commissioner Zimmerman and Commissioner Lees with framed memento.

- Recognition of Aquatic Center Employees

President Zipfel announced the Aquatic Center was recently named by American Town Medias Best Things in PA Top Ten Best Public and Pool Facilities in the state.

President Zipfel and Commissioner Andris recognized and presented certificates to the following employees of the Aquatic Center that were present at the meeting: Saheer Arefin, Brayden Bell, Nina Branch, Devon Crump, Emily Durning, Austin Graham, Luke Holsinger, Carina Laventure, Ryan Mindick, Alivia Nyugen, Kayla Puglise, Gianna Quigley, Morgan Reyes, Abbey Robinson, Belle Sparagno, Mia Sparagno, Hanna Worthington and Lauren Yoo. Those also recognized but not present include Maura Christian, Emily Donahue, Mary Forbes, Braden Gresko, Missy Haun, Alicia Hayes, Krithiga Rajmohan and Mel Tanis.

Operations Manager Mike Krewson was recognized as being a tremendous asset as he makes sure the Aquatic Center is always in compliance with safety policies. Finance Director Dave Bernhauser was recognized as being the “pool favorite”. He handles all the finances and HR matters for the Aquatic Center and Township. President Zipfel also commended Sandie Musoleno, Pool Advisory Board Chair and Jon Taylor, Pool Manager for their hard work in the many responsibilities of running a pool throughout the year. President Zipfel noted the success of the pool is because of these employees.

State Representative Steve Malagari thanked Commissioner Zimmerman and Commissioner Lees for their leadership and service to the community. He presented Commissioner Zimmerman and Commissioner Lees with a Citation of Recognition.

President Zipfel announced the Board met in Executive Session prior to tonight’s meeting to discuss matters of personnel.

VII. COMMITTEE REPORTS

There were no committee reports except for Parks and Recreation.

- A. Planning and Zoning Committee – Vice President Rodgers**
- B. Public Works Committee – Commissioner Lees**
- C. Parks and Recreation Committee – Commissioner Zimmerman**

Commissioner Zimmerman reported on the recent and upcoming Parks and Recreation Events.

- D. Public Safety Committee –President Zipfel**
- E. Finance Committee – Commissioner Andris**

VIII. ACTION ITEMS

- A. 2024 Hatfield Township Budget Adoption**
Ordinance #703
Motion for Approval

Commissioner Andris motioned to approve Ordinance #703, seconded by Vice President Rodgers. The motion carried with a 5-0 vote.

- B. Establishment of 2024 Taxes – No Increase**
Ordinance #704
Motion for Approval

Commissioner Lees motioned to approve Ordinance #704, seconded by Vice President Rodgers. The motion carried with a 5-0 vote.

C. Fee Schedule Update
Resolution #23-15
Motion for Approval

Commissioner Andris motioned to approve Resolution #23-15, seconded by Vice President Rodger. The motion carried with a 5-0 vote.

D. Personnel Manual Update
Resolution #23-16
Motion for Approval

Vice President Rodgers motioned to approve Resolution #23-16, seconded by Commissioner Zimmerman. The motion carried with a 5-0 vote.

E. Final Invoice for Colmar Fire Station Repairs - \$22,450
Motion for Approval

Commissioner Lees motioned to approve the Final Invoice for the Colmar Fire Station Repairs, seconded by Commissioner Andris. The motion carried with a 5-0 vote.

F. Payment to Armor & Sons Electric - \$117,228.60 (paid by grant)
Motion for Approval

Mr. Bibro said this is for improvements to several traffic signals throughout the Township.

Commissioner Andris motioned to approve the payment to Armor & Sons Electric, seconded by Commissioner Lees. The motion carried with a 5-0 vote.

IX. TOWNSHIP STAFF REPORTS

Mr. Bibro thanked the Commissioners for their leadership throughout the year.

X. CITIZENS' COMMENTS

There were no citizens comments.

XI. ADJOURNMENT

Commissioner Lees motioned for adjournment, seconded by Commissioner Zimmerman. The motion carried 5-0 and the meeting was adjourned at 8:28 pm