



**HATFIELD TOWNSHIP BOARD OF COMMISSIONERS
WORKSHOP MEETING MINUTES
October 11, 2023
7:30 PM**

I. CALL TO ORDER

President Tom Zipfel called the October 11, 2023 Workshop Meeting of the Hatfield Township Board of Commissioners to order at 7:30 pm.

II. ROLL CALL

Roll call was taken by Aaron Bibro, Township Manager. Present at the meeting were President Tom Zipfel, Commissioner Jerry Andris and Commissioner Deborah Zimmerman. In addition to Township Manager Aaron Bibro, also in attendance were Solicitor John Iannozzi, Assistant Township Manager Scott Hutt, Township Engineer Bryan McAdam and Chief of Police William Tierney.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Jerry Andris who was celebrating his birthday.

IV. APPROVAL OF AGENDA

Commissioner Andris motioned to approve the agenda, seconded by Commissioner Zimmerman. The motion carried with a 3-0 vote

V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY

There were no citizen's comments.

VI. CONSENT ITEMS

Motion to Enter Items A-D into the Record

- A. Police Report – *September*
- B. VMSC Monthly Report – *September*
- C. Colmar Fire Company – *September*
- D. North Penn Water Authority Meeting Minutes - *August 8, 2023*

Commissioner Zimmerman motioned to move the consent items into record, seconded by Commissioner Andris. The motion carried with a 3-0 vote.

VII. COMMITTEE REPORTS

A. Planning and Zoning Committee – Vice President Rodgers

There was no report.

B. Public Works Committee – Commissioner Lees

- 1. Leaf Pickup Program
Motion to award the contract to J.P. Mascaro for \$38,625

Mr. Bibro said bids were received for Leaf Pickup and this year we have a new hauler who was the low bidder. Leaf Pick Up will occur on the weeks of October 23rd, November 13th and December 4th.

Commissioner Andris motioned to award the contract for Leaf Pickup to JP Mascaro, seconded by Commissioner Zimmerman. The motion carried with a 3-0 vote.

- 2. Road Program Recap and Video

This will be presented at the Regular Meeting in two weeks.

C. Parks and Recreation Committee – Commissioner Zimmerman

Commissioner Zimmerman announced the upcoming Parks and Recreation events.

D. Public Safety Committee –President Zipfel

President Zipfel reported on some recent events sponsored by the Hatfield Police.

1. Bids for new Police Station
Motion to Authorize the Advertisement of the Bids

Commissioner Zimmerman motioned to authorize the advertisement of the bids for the new Police Station, seconded by Commissioner Andris. The motion carried with a 3-0 vote.

E. Finance Committee – Commissioner Andris

Commissioner Andris announced the Budget & Goals Meeting will be held on November 1st at 6 pm. He said funding strategies for the new police station will be discussed including grant funding and alternatives if grants are not received.

VIII. TOWNSHIP STAFF REPORTS

A. Township Manager's Report

1. Grant Applications
 - Construction for Welsh/Orvilla realignment
 - Police Station

Mr. Bibro said there will be a resolution for a grant application regarding funding for the police station on the Regular Meeting agenda. He added we are partnering with Towamencin Township for the realignment of Welsh/Orvilla Roads Project and are seeking some grant funding for that project to create a safer, more efficient intersection. The grant match will be split evenly between the two townships.

2. Capital Purchase – Pickup Truck for Parks Dept. (as budgeted)

This truck purchase is part of the 2023 budget and the purchase came in under budget.

3. Invoices for Stewart Basin and Fire House Renovations Closing Projects

These invoices will be part of the Regular Meeting Agenda.

4. Building Code Appeals Board Appointments

Mr. Bibro said we have a Building Code Appeals Board but have not had an appeals application for 14 years and those who served on the board have since retired. We are required by the Uniform Construction Code (UCC) to have a Board of Appeals. This Board hears appeals if someone disagrees with the Building Code Official. There is currently a commercial project that is in disagreement of a building code and would like to file an appeal. Mr. Bibro said we have to make three (3) appointments to the Board of Appeals to hear this application. Members need to have a background as a contractor, in construction, engineer or architect.

IX. SOLICITOR'S REPORT

There was no report.

X. CITIZENS' COMMENTS

There were no citizen's comments.

XI. ADJOURNMENT

Commissioner Andris motioned for adjournment, seconded by Commissioner Zimmerman. The motion carried 3-0 and the meeting was adjourned at 7:47 pm.