



## **HATFIELD TOWNSHIP BOARD OF COMMISSIONERS WORKSHOP MEETING MINUTES May 8, 2024**

### **I. CALL TO ORDER**

President Tom Zipfel called the May 8, 2024 Workshop Meeting of the Hatfield Township Board of Commissioners to order at 7:30 pm.

### **II. ROLL CALL**

Roll call was taken by Aaron Bibro, Township Manager. Present at the meeting were President Tom Zipfel, Vice President Bob Rodgers, Commissioner Jerry Andris, Commissioner Jennifer LoStracco and Commissioner Shahidul Partha. In addition to Township Manager Aaron Bibro, also in attendance were Solicitor John Iannozzi, Township Engineer Bryan McAdam and Chief of Police William Tierney.

### **III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Township Engineer, Bryan McAdam.

### **IV. APPROVAL OF AGENDA**

Commissioner Partha motioned to approve the agenda, seconded by Vice President Rodgers. The motion carried with a 5-0 vote.

### **V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY**

There were no citizens comments.

### **VI. CONSENT ITEMS**

*Motion to Enter Items A & B into the Record*

A. Police Report – *April*

B. HTMA Meeting Minutes – *March 12, 2024*

Commissioner Andris motioned to move the consent items into record, seconded by Commissioner LoStracco. The motion carried with a 5-0 vote.

## **VII. COMMITTEE REPORTS**

### **A. Planning and Zoning Committee – Vice President Rodgers**

#### **1. Begin 18-month maintenance period – Bergey's Kia**

Mr. McAdam said the improvements are complete and the conditions of the development have been met. He recommends this project move into the 18-month maintenance period. The Resolution will be ready for decision at the next meeting.

#### **2. Continuation of Conditional Use Hearing – May 22<sup>nd</sup>, 7:30pm**

Vice President Rodgers announced the continuation of the Conditional Use Hearing for Pulte Homes of PA Limited Partnership, 336 Orvilla Road on May 22<sup>nd</sup> at 7:30 pm.

### **B. Public Works Committee**

There was no report.

### **C. Parks and Recreation Committee – Commissioner LoStracco**

Commissioner LoStracco reported on the upcoming Parks & Recreation programs and events.

#### **1. Clemens Park Improvement Project - Bid Results**

*Motion to award the bid to A.H. Cornell and Sons, Inc. in the amount of \$1,187,432.40*

Mr. Bibro said the master plan for this project began approximately eight years ago. This bid is for the site work, electrical and plumbing work associated with the project. The existing driveway that runs through a basin will be removed and a new entrance will be created further down on Fairgrounds with a new parking lot, trails and playground. Construction should begin in the summer with completion due in December. There will be a groundbreaking ceremony prior to work commencing and a ribbon cutting ceremony upon completion.

Commissioner Andris motioned to award the bid to A.H. Cornell & Sons, seconded by Commissioner Partha. The motion carried with a 5-0 vote.

#### **2. Purchase of Dual Family ADA Restroom and Storage Building for \$282,000 through COSTARS provider M&W Precast, LLC** *Motion for Approval*

Mr. Bibro said this is for the restrooms that will be installed at Clemens Park. It is a prefabricated building that will have storage in the back.

Vice President Rodgers motioned to approve the purchase of the Clemens Park restrooms, seconded by Commissioner LoStracco. The motion carried with a 5-0 vote.

**D. Public Safety Committee – Commissioner Partha**

Commissioner Partha reported on the recent events the Hatfield Police Department participated in.

**E. Finance Committee – Commissioner Andris**

There was no report.

**VIII. TOWNSHIP STAFF REPORTS**

**A. Township Manager’s Report**

**1. Cable Franchise Agreement Renewal – Verizon & Comcast**  
*Motion for Approval*

Mr. Bibro said this agreement allows the cable providers access to the public right of way for equipment and poles. We participate in the negotiation process through the Consortium. It is a 5-year agreement with Comcast and a 10-year agreement with Verizon. There are grants associated with these agreements.

Commissioner LoStracco motioned to approve the Cable Franchise Renewal Agreements, seconded by Commissioner Andris. The motion carried with a 5-0 vote.

**2. Condemnation/Acquisition of 465 Sharon Drive**  
**Resolution #24-15**  
*Motion for Approval*

This is for the second of four properties the Township is acquiring through a FEMA grant and/or stimulus funds we received through the Federal government. The four properties have had chronic flooding issues.

Vice President Rodgers motioned to approve Resolution 24-15, seconded by Commissioner Andris. The motion carried with a 5-0 vote.

**3. Agreement of sale for 465 Sharon Drive in the amount of \$423,500**  
*Motion to approve agreement and authorize township manager to effectuate all documents associated with the transaction*

Commissioner Andris motioned to approve the agreement of sale for 465 Sharon Drive and authorize the Township Manager to execute all documents, seconded by Commissioner LoStracco. The motion carried with a 5-0 vote.

4. Acquisition of 2740 Lenhart in the amount of \$423,500  
*Motion to approve acquisition and authorize township manager to effectuate all documents associated with the transaction*

This is for the third of four properties the Township is acquiring through a FEMA grant and/or stimulus funds we received through the Federal government. The four properties have had chronic flooding issues.

Vice President Rodgers motioned to approve the acquisition of 2740 Lenhart and authorize the Township Manager to execute all documents, seconded by Commissioner LoStracco. The motion carried with a 5-0 vote.

#### **IX. SOLICITOR'S REPORT**

There was no report.

#### **X. CITIZENS' COMMENTS**

There were no citizens comments.

#### **XI. ADJOURNMENT**

Commissioner Andris motioned for adjournment, seconded by Vice President Rodgers. The motion carried 5-0 and the meeting was adjourned at 7:52 pm.