



HATFIELD TOWNSHIP BOARD OF COMMISSIONERS REGULAR MEETING MINUTES March 27, 2024

I. CALL TO ORDER

President Tom Zipfel called the March 27, 2024 Regular Meeting of the Hatfield Township Board of Commissioners to order at 7:30 pm.

II. ROLL CALL

Roll call was taken by Aaron Bibro, Township Manager. Present at the meeting were President Tom Zipfel, Vice President Bob Rodgers, Commissioner Jerry Andris, Commissioner Jennifer LoStracco and Commissioner Shahidul Partha. In addition to Township Manager Aaron Bibro, also in attendance were Solicitor John Iannozzi, Assistant Township Manager Scott Hutt, Township Engineer Bryan McAdam and Chief of Police William Tierney.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by former Commissioner Deborah Zimmerman.

President Zipfel announce that the Board met in Executive Session prior to this meeting to discuss personnel and real estate.

IV. APPROVAL OF AGENDA

Vice President Rodgers motioned to approve the agenda, seconded by Commissioner Andris. The motion carried with a 5-0 vote.

V. CONSENT ITEMS

Motion to enter items 1 – 3 into the record

- 1. Board of Commissioners Regular Meeting – February 28, 2024**
- 2. Treasurer's Report – March**
- 3. Bills Payable:**
 - A. Paid Bills – \$183,644.94
 - B. Unpaid Bills – \$1,321,140.82

Commissioner LoStracco motioned to move the consent items into record, seconded by Commissioner Partha. The motion carried with a 5-0 vote.

VI. CITIZENS' COMMENTS -- AGENDA ITEMS ONLY

There were no citizens comments.

VII. SPECIAL ITEMS

Women's History Month

Recognizing five outstanding women in the Hatfield Community

President Zipfel thanked Deb Zimmerman for four great years as a Hatfield Township Commissioner and for starting this recognition of Hatfield women during Women's History Month.

- *Ward 1: Normeba Lane*

Commissioner LoStracco introduced Normeba Lane. Ms. Lane took over leadership of the AM Kulp Home & School Association in 2022 and hosted a successful movie night as the first event since COVID. She continues to lead the organization with her consensus building style providing numerous activities for families. Ms. Lane said Hatfield Township is a great place to raise children and thanked the Board for the recognition. She said it has been a beautiful experience living in Hatfield and loves doing her part within the community.

- *Ward 2: Lynn Norman*

Vice President Rodgers said he met the Norman family more than 30 years ago. He said Lynn Norman is the original "Team Mom". She is the liaison between the coach and parents and communicates to all the families and makes the experience fun for everyone. He added Ms. Norman defined the role of "Team Mom" during her years helping with her son's little league games by starting the concession stand, organizing rides and starting a scholarship for kids to play ball. She worked tirelessly on her husband's successful campaign for Township Commissioner and served as a Ward 2 committee person for many years. Ms. Norman said Hatfield Township helped shape our family's life.

- *Ward 3: Melanie Hoynoski*

Commissioner Partha introduced Melanie Hoynoski who is a Child Life Specialist at CHOP. She is always involved in the community. She provides a valuable service to children and their families by addressing the psychological concerns regarding a stressful and traumatic event. She organizes the holiday luminary display in her neighborhood for 135 homes. Ms. Hoynoski is also very involved in her children's lives by volunteering to help at school and with sports. She was instrumental in getting a crosswalk installed making many children's walk to school safer. Ms. Hoynoski said Hatfield Township is very down to earth and it has been a great experience.

- *Ward 4: Terry Peck*

President Zipfel introduced Terry Peck. He said Ms. Peck contributes significantly in two areas; she runs the St. Vincent DePaul Society at St. Maria Goretti Parish and is the Ward 4 Judge of Elections. The St. Vincent de Paul Society is a charitable organization helping neighbors in need with visits, prayer and information for them to find financial or other resources. They hold the hand of a neighbor while they pursue the means to make them sustainable. She helps with local fundraising and on a national level and runs food drives. She has many fond memories of the Township she has lived in with her family since 1956.

- *Ward 5: Sandie Musoleno*

Commissioner Andris introduced Sandie Musoleno who has been instrumental in the success of the Hatfield Aquatic Center with the pool being named one of the top 10 municipal pools in PA this past year. She has worked on the pool advisory board for 16 years and has helped make the Aquatic Center one of Hatfield's greatest treasures. The pool board no longer runs the pool but reviews the results of the operations after the season. They also put together the yearly budget, make recommendations for repairs and improvements and advise on staffing levels. She has helped with the Hatfield Sharks swim team and currently volunteers at Mitzvah Circle and serves on the board at the Penn State College Alumni Education Society. Ms. Musoleno believes it is important to give back to the community.

VIII. ACTION ITEMS

1. Bid Results

Motion to Approve the Following Bids

- Road Paving: Glasgow, Inc. - \$587,895
- ADA Ramps: Lawrence Site - \$80,026.04
- Propane: Rhoads Energy - \$14,429.99
- Heating Oil: Rhoads Energy - \$8,684.40
- Pool Chemicals: Buckman's Inc. - \$540,462.55 (*Consortium Total)
- Gasoline: Rhoads Energy - \$74,988
- Diesel Fuel: Moyer Indoor Outdoor - \$29,714

Mr. Bibro said all of the bids received were within budget.

Commissioner Andris motioned to approve the above 6 bids, seconded by Commissioner LoStracco. The motion carried with a 5-0 vote.

2. Kerr Lot Line Change

Resolution #24-08

Motion for Approval

Vice President Rodgers motioned to approve Resolution #24-08, seconded by Commissioner Andris. The motion carried with a 5-0 vote.

3. Sterling Walk Land Development

Resolution #24-09

Motion for Approval

Vice President Rodgers motioned to approve Resolution #24-09, seconded by Commissioner LoStracco. The motion carried with a 5-0 vote.

4. Sterling Walk Land Development – Sewer Module

Resolution #24-10

Motion for Approval

Commissioner Andris motioned to approve Resolution #24-10, seconded by Vice President Rodgers. The motion carried with a 5-0 vote.

5. Police Pension Plan Updates – Five Year Smoothing Method Implementation

Resolution #24-11

Motion for Approval

Mr. Bibro said items 5 and 6 are for modifications being made to the pension plans to update the assumptions as recommended by our Actuary. There will be a higher liability for the Township but it will be smoothed over the course of 5 years.

Commissioner Andris motioned to approve Resolution #24-11, seconded by Commissioner LoStracco. The motion carried with a 5-0 vote.

6. Non-Uniform Pension Plan Updates - Five Year Smoothing Method Implementation

Resolution #24-12

Motion for Approval

Commissioner LoStracco motioned to approve Resolution #24-12, seconded by Commissioner Andris. The motion carried with a 5-0 vote.

7. Grant Application – Dept of Conservation & Natural Resources (DCNR)

Resolution #24-13

Motion for Approval

If this grant is awarded, it will offset the costs associated with the Township's purchase of homes with repeated flooding issues.

Commissioner Andris motioned to approve Resolution #24-13, seconded by Vice President Rodgers. The motion carried with a 5-0 vote.

8. Begin 18-Month Maintenance Period – 2618 N. Broad Street Land Development

Resolution #24-14

Motion for Approval

This item was tabled because the Township Engineer is still working on some of the details before they enter the maintenance period.

IX. CITIZENS' COMMENTS

Tom Coffey, 803 Gum Street, thanked the Commissioners and staff for getting stop signs at Clemens Food to help prevent further accidents at that location.

X. ADJOURNMENT

Vice President Rodgers motioned for adjournment, seconded by Commissioner Andris. The motion carried 5-0 and the meeting was adjourned at 8:35 pm