

# HATFIELD TOWNSHIP BOARD OF COMMISSIONERS

## WORKSHOP MEETING MINUTES

**January 8, 2025**

**PLEASE NOTE:** Underlined items contain a link with additional information.

### **I. CALL TO ORDER**

President Tom Zipfel called the January 8, 2025 Workshop Meeting of the Hatfield Township Board of Commissioners to order at 7:30 pm.

### **II. ROLL CALL**

Roll call was taken by Aaron Bibro, Township Manager. Present at the meeting were President Tom Zipfel, Vice President Bob Rodgers, Commissioner Jerry Andris, Commissioner Jennifer LoStracco and Commissioner Shahidul Partha. In addition to Township Manager Aaron Bibro, also in attendance were Solicitor John Iannozzi, Assistant Township Manager Scott Hutt, Township Engineer Bryan McAdam and Chief of Police William Tierney.

### **III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Assistant Township Manager Scott Hutt.

### **IV. APPROVAL OF AGENDA**

Vice President Rodgers motioned to approve the agenda, seconded by Commissioner Partha. The motion carried with a 5-0 vote.

### **V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY**

There were no citizens comments.

### **VI. CONSENT ITEMS**

*Motion to Enter Items A-C into the Record*

- A. [Police Report – December](#)
- B. [Hatfield Volunteer Fire Company – 2024 Performance Report](#)
- C. [Colmar Volunteer Fire Company – 2024 Performance Report](#)

Commissioner Andris motioned to move the Consent Items into record, seconded by Commissioner LoStracco. The motion carried with a 5-0 vote.

## **VII. COMMITTEE REPORTS**

### **A. Planning and Zoning Committee – Vice President Rodgers**

1. [Zoning Amendment – EV Charging Stations](#)  
*Motion to advertise the Zoning Amendment*

Mr. Hutt said adopting this gives the Township the power to regulate maximum safety measures, but does not regulate home charging systems. EV charging stations will be required to be at least 20 feet away from any structures. This is for non-residential and multi-family properties only. This will be placed on the agenda for a decision at a February meeting. This zoning amendment was reviewed by the Fire Marshal and Zoning Officer.

Commissioner Andris motioned to advertise the Zoning Amendment, seconded by Commissioner Partha. The motion carried with a 5-0 vote.

### **B. Public Works Committee**

1. [Capital Purchase – GMC Truck \(as budgeted in 2024\)](#)

Mr. Bibro said this truck purchase was budgeted for 2024, but there was no inventory available to make the purchase. It is now available for the Public Works Department.

Commissioner Andris motioned to approve the purchase of the GMC truck, seconded by Vice President Rodgers. The motion carried with a 5-0 vote.

### **C. Parks and Recreation Committee**

Commissioner LoStracco reported on the upcoming Parks and Recreation events and activities. She also announced the winners of the 2024 Holiday Lights Competition.

- Most Colorful – 1526 West Lane
- Most Creative – 151 Thomas Penn Avenue
- Most Traditional Classic – 63 and 65 Cherry Street
- People's Choice – 2017 School Road

### **D. Public Safety Committee**

1. Civil Service Rules and Regulations Amendments

Chief Tierney said at a recent meeting with the Civil Service Commission, they recommended some minor changes to be made to the rules and regulations regarding time spent before becoming a sergeant. An officer must have 5 years of service with Hatfield Township before they can try for sergeant status. This will be before the Board of Commissioners for a decision at the next meeting.

**E. Finance Committee**

Commissioner Andris reported that Finance Director Dave Bernhauser has been closing out the books for 2024. He said that the General Fund budget was over by less than 1% of a \$13M budget. The final revenue for the year was approximately \$200,000 over what was budgeted. He thanked the departments for closely monitoring their budgets throughout the year.

**VIII. TOWNSHIP STAFF REPORTS**

**A. Township Manager's Report**

1. Project Updates

- Police Station

The structure is up and under roof. Work continues through the winter on this project.

- Clemens Park

We are waiting on the delivery of the modular bathroom, but still anticipate a full opening in May. The playground is complete.

- FEMA Home Demolition

We are waiting on PECO to disconnect prior to the home demolition.

- EV Station – School Road Park

The Township has installed an EV charging station at School Road Park, but is not yet open to the public. The software needs to be installed. This will be open during park operating hours and the fee for charging will be market base plus a surcharge.

- Volunteer Board Appointments (Jan 22<sup>nd</sup>)

**IX. SOLICITOR'S REPORT**

There was no report.

**X. CITIZENS' COMMENTS**

There were no citizens comments.

**XI. ADJOURNMENT**

Vice President Rodgers motioned for adjournment, seconded by Commissioner LoStracco. The motion carried with a 5-0 vote and the meeting was adjourned at 7:57 pm.