

# HATFIELD TOWNSHIP BOARD OF COMMISSIONERS



## WORKSHOP MEETING MINUTES

**May 14, 2025**

**PLEASE NOTE:** Underlined items contain a link with additional information.

### **I. CALL TO ORDER**

President Tom Zipfel called the May 14, 2025 Workshop Meeting of the Hatfield Township Board of Commissioners to order at 7:00 pm.

### **II. ROLL CALL**

Roll call was taken by Aaron Bibro, Township Manager. Present at the meeting were President Tom Zipfel, Vice President Bob Rodgers, Commissioner Jerry Andris, Commissioner Jennifer LoStracco and Commissioner Shahidul Partha. In addition to Township Manager Aaron Bibro, also in attendance were Assistant Township Manager Scott Hutt, Solicitor John Iannozzi, Township Engineer Bryan McAdam and Chief William Tierney.

### **III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Assistant Township Manager, Scott Hutt.

### **IV. APPROVAL OF AGENDA**

Commissioner Partha motioned to approve the agenda, seconded by Vice President Rodgers. The motion carried with a 5-0 vote.

### **V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY**

There were no citizens comments.

### **VI. CONSENT ITEMS**

*Motion to Enter Items A-E into the Record*

- A. [Police Report – April](#)
- B. [Colmar Volunteer Fire Report – April](#)
- C. [North Penn Water Authority Meeting Minutes – March 25, 2025](#)
- D. [VMSC Monthly Report – April](#)
- E. [Hatfield Township Municipal Authority Minutes – March 11, 2025](#)

Commissioner Andris motioned to move the Consent Items into record, seconded by Vice President Rodgers. The motion carried with a 5-0 vote

## **VII. SPECIAL ITEM**

1. Valley Forge Tourism and Convention Presentation – America 250

This was postponed to a future meeting.

## **VIII. COMMITTEE REPORTS**

### **A. Planning and Zoning Committee – Vice President Rodgers**

1. [Discussion to update Open Space Fee for Land Development Projects](#)

Mr. Hutt said we are reviewing our SALDO regulations for possible updates to the fee in lieu of section. This will give us an opportunity to modernize it. We looked at surrounding municipalities and simplified it to current practices based on price per residential dwelling unit, non-residential square footage of building and non-residential with no building being constructed. There will be no ambiguity to the fee in lieu of section. There will be a public hearing at the next meeting.

### **B. Public Works Committee**

Mr. Bibro said the North Penn Water Authority project on Cowpath Road should be completed in six to eight (6-8) weeks, then the road will be paved.

### **C. Parks and Recreation Committee – Commissioner LoStracco**

Commissioner LoStracco reported on the recent and upcoming Parks and Recreation programs and events.

### **D. Public Safety Committee - Commissioner Partha**

1. Police Station Construction Update

Commissioner Partha said the Board toured the construction site prior to tonight's meeting. The parking lot is 75% paved and the access road has been paved with a base coat. The shingle roof and the low slow floor on the main building are 80% complete. Rough plumbing and supply piping has been completed. Electric and HVAC are 80% complete. The interior walls are framed and drywall is being installed. Many of these items will be completed in June.

### **E. Finance Committee – Commissioner Andris**

Commissioner Andris reported that we received our year end report from our principal advisors and our fund increased 11% in 2024. He also reported that Earned Income Tax is up 4% or \$50,000 compared to this time last year.

## **IX. TOWNSHIP STAFF REPORTS**

### **A. Township Manager's Report**

#### **1. Clemens Park Ribbon Cutting Recap**

Mr. Bibro showed a video of the new Clemens Park and Ribbon Cutting Ceremony. The Clemens Park Playground is an all-inclusive facility. It is named Logeyland in memory of Logan Inverso.

#### **2. Garden of Health**

Mr. Bibro thanked Commissioner Andris and his team from Kenvue to do work at the Garden of Health.

#### **3. Plant Exchange and Garden Party**

##### **Resolution #25-08**

*Motion for Approval*

This resolution is an annual requirement to reaffirm our commitment to some of the green initiatives that we do as a tree community.

Commissioner LoStracco motioned to approve Resolution #25-08, seconded by Commissioner Partha. The motion carried with a 5-0 vote.

#### **4. Public Meeting Schedule – Summer**

Mr. Bibro announced that the Board of Commissioner will only have one meeting per month during June, July and August occurring on the fourth (4<sup>th</sup>) Monday.

## **X. SOLICITOR'S REPORT**

There was no report.

## **XI. CITIZENS' COMMENTS**

There were no citizens comments.

## **XII. ADJOURNMENT**

Commissioner Andris motioned for adjournment, seconded by Vice President Rodgers. The motion carried with a 5-0 vote and the meeting was adjourned at 7:23 pm.