

HATFIELD TOWNSHIP BOARD OF COMMISSIONERS



WORKSHOP MEETING MINUTES September 10, 2025

PLEASE NOTE: Underlined items contain a link with additional information.

I. CALL TO ORDER

President Tom Zipfel called the September 10, 2025 Workshop Meeting of the Hatfield Township Board of Commissioners to order at 7:00 pm.

II. ROLL CALL

Roll call was taken by Aaron Bibro, Township Manager. Present at the meeting were President Tom Zipfel, Vice President Bob Rodgers (by phone), Commissioner Jerry Andris, Commissioner Jennifer LoStracco and Commissioner Shahidul Partha. In addition to Township Manager Aaron Bibro, also in attendance were Assistant Township Manager Scott Hutt, Township Engineer Bryan McAdam, Solicitor Zach Morano and Chief William Tierney

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Shahidul Partha.

IV. APPROVAL OF AGENDA

Commissioner Andris motioned to approve the agenda, seconded by Commissioner LoStracco. The motion carried with a 5-0 vote.

V. CITIZENS' COMMENTS – AGENDA ITEMS ONLY

There were no citizens comments

VI. CONSENT ITEMS

Motion to Enter Items A & B into the Record

- A. Police Report – *August*
- B. [VMSC Monthly Report – August](#)

Commissioner LoStracco motioned to move the Consent Items into record, seconded by Commissioner Andris. The motion carried with a 5-0 vote.

VII. SPECIAL ITEM

1. Montgomery County Library Presentation
Karen DeAngelo, Executive Director

Ms. DeAngelo gave a history of the library which was founded in 1794 by 90 local families. In 1962, the first code was written for library law and the Norristown Public Library was designated as the district center for Montgomery County. The library is the third largest library in the district serving more than 875,000 residents in Montgomery County. The Norristown location is currently under renovation for the next three years and they are temporarily housed now on Markley Street. When completed, the new 80,000 sf space will have community meeting spaces, e-sports and computer classrooms, recording studios, a demonstration kitchen and a roof top garden. Hatfield Township contributes \$8,000 to the library per year. The library is looking for \$1-\$2 per resident.

VIII. COMMITTEE REPORTS

A. Planning and Zoning Committee – Vice President Rodgers

1. [18 – Month Maintenance Period: Bexley Community](#)

Mr. McAdam said this subdivision is complete and is recommending it move into the 18-month maintenance period. There will be a resolution for consideration at the next meeting.

B. Public Works Committee

1. Leaf Pickup Schedule: Weeks of November 3, November 17, December 1

Mr. Bibro announced the above dates for the community wide fall leaf pickup schedule.

C. Parks and Recreation Committee – Commissioner LoStracco

Commissioner LoStracco reported on the upcoming Parks and Recreation events and programs.

D. Public Safety Committee - Commissioner Partha

Commissioner Partha said there was a fire at a Hatfield residence on August 28th. Thanks to all the first responders, there were no reported injuries and the damage to the property was kept low. First responders were on the scene in less than four (4) minutes. These first responders and the American Red Cross will be recognized at the next Board of Commissioners Business Meeting.

E. Finance Committee – Commissioner Andris

1. 2026 Pension Obligations

Commissioner Andris said each September, the Township has to approve the pension obligations for the following year. Next year's obligations will be a slight increase of 1% putting the total obligation at \$979,812. This is for the Police Department and all Non-Uniform Employees hired before 2013. The pensions are both funded at 80%. There will be a public Budget Workshop Meeting on October 15th at 6:30 pm.

IX. TOWNSHIP STAFF REPORTS

A. Township Manager's Report

1. Budget Workshop Meeting – October 15, 6:30 pm

The 2026 Budget will be discussed at this meeting as well as goals for next year. Mr. Bibro announced the Township newsletter, The Hatfield Connection, will be sent out next week.

X. SOLICITOR'S REPORT

There was no report.

XI. CITIZENS' COMMENTS

There were no citizens comments.

XII. ADJOURNMENT

Commissioner Partha motioned for adjournment, seconded by Commissioner Andris. The motion carried with a 5-0 vote and the meeting was adjourned at 7:36 pm

XIII. COMMITTEE REPORTS

F. Planning and Zoning Committee – Vice President Rodgers

1. [18 – Month Maintenance Period: Bexley Community](#)

G. Public Works Committee

1. Leaf Pickup Schedule: Weeks of November 3, November 17, December 1

H. Parks and Recreation Committee – Commissioner LoStracco

I. Public Safety Committee - Commissioner Partha

J. Finance Committee – Commissioner Andris

1. 2026 Pension Obligations

XIV. TOWNSHIP STAFF REPORTS

B. Township Manager's Report

1. Budget Workshop Meeting – October 15, 6:30pm

XV. SOLICITOR'S REPORT

XVI. CITIZENS' COMMENTS

Attention: Board of Commissioner Meetings are Video Recorded

All comments made at the podium. Please state your name and address for the record.

Comments are guided by Resolution #10-10.

XVII. ADJOURNMENT